



**PROGRESSIVE INTERCULTURAL COMMUNITY SERVICES SOCIETY (PICS)**

**Job Title:** Child Care Worker  
**Reports to:** Director of Settlement and Integration  
**Location:** Surrey Head Office  
**Start date:** May 1<sup>st</sup>, 2025  
**End date:** March 31<sup>st</sup>, 2026  
**Hours:** 35 hours/per week  
**Wage:** \$23.00 - \$25.00

**Job Summary:** This position provides safe, culturally sensitive childminding support to newcomer and refugee children while their parents or caregivers attend workshops, language classes, or access settlement services.

**Duties and Responsibilities:**

- provide safe, temporary care for children while parents/guardians attend workshops, language classes, or settlement services;
- create a welcoming, inclusive, and culturally sensitive environment that respects the diverse backgrounds of newcomer families;
- plan and lead engaging, age-appropriate activities that promote play, creativity, and social interaction in a short-term childcare setting;
- supervise children consistently, ensuring their safety, well-being, and emotional comfort while parents access services;
- support children in adjusting to new environments, offering comfort and reassurance, especially for those from refugee and immigrant backgrounds;
- promote positive interactions and respectful communication among children, fostering a friendly and cooperative play environment;
- collaborate with program staff and settlement workers to coordinate childcare services during scheduled programs and activities;
- maintain a clean, organized, and safe childcare area, following all health, safety, and hygiene guidelines;
- communicate with parents and caregivers before and after services, providing brief updates on their child's experience and well-being;
- adapt activities and care approaches to meet the individual needs, cultural practices, and developmental stages of each child; and
- follow organizational policies, licensing requirements, and safety protocols at all times in the childcare setting.

**Job Requirements:**

- early childhood education (ECE) certificate (mandatory);
- demonstrated knowledge of childcare principles, theories, and practices, especially in the context of vulnerable families, newcomers, and refugees;
- current child safe and level 1 first aid certificate (mandatory);
- food safe certification (an asset); and
- Punjabi language skills (speaking and listening) considered an asset.

**Other Attributes and Requirements:**

- valid class 5 driver's license and access to a vehicle; and
- clean criminal record check (vulnerable sector).

**How to Apply:** Please submit a resume and cover letter stating salary expectation to PICS HR Department at [career@pics.bc.ca](mailto:career@pics.bc.ca). Please use the job title as the email subject.

(PICS is an equal opportunity employer. We thank all who apply, but only applicants selected for an interview will be contacted. No phone calls please.)