



WOMEN'S HOUSING APPLICATION FORM

CONFIDENTIAL

Harmony House – Second Stage Housing Program

Please write clearly and tick the appropriate boxes where required. Please submit form by any one of the following methods: **fax:** 604-596-7721
Attn: Harmony House Coordinator, **email:** coordinator.harmonyhouse@pics.bc.ca OR neena.randhawa@pics.bc.ca , or **mail** application to:

Progressive Intercultural Community Services (PICS) Society
Attn: Harmony House Coordinator
#205-12725 80th Avenue
Surrey, BC V3W 3A6

What is Harmony House?

Harmony House provides homeless immigrant women and their children fleeing domestic violence with a home that is safe, secure, and provides for basic human rights and needs of victims of violence in a culturally sensitive, linguistically accessible, and healing environment. This 2nd Stage development focuses on providing emotional support and practical assistance to women and children who are victims of domestic violence. Our 2nd Stage development focuses on healing women who are caught in a cycle of socio-economic, physical, sexual, and psychological abuse. Harmony House provides support and assistance through individual one-to-one sessions, confidence building exercises, goal setting, group therapy, and a variety of group sessions that are focused on health/wellness and empowerment.

Who is eligible to apply?

This housing program is available to immigrant women with or without children who are impacted by relationship violence. Preference is also given to non-immigrant women and children

For more information on whether this is the right program for you please call PICS.

What is the program cost?

If the resident receives income assistance, the program cost is based on the maximum shelter allowance.

If the resident is in receipt of income from employment or other sources, the same shelter allowance is applied.

Privacy Declaration

All personal information collected is for the management of service delivery by PICS Society staff. No information will be shared with anyone outside of the organization without the express permission of the applicant.



APPLICATION FOR HARMONY HOUSE SECOND-STAGE HOUSING

Please note: It is important that you answer ALL the questions in order to be considered for housing

1. APPLICANT (please print)

Applicant Surname		Applicant First Name		Work Phone Number
Home Address (Apt Number/Street Address)				Home Phone Number
City	Province	Postal Code	Cell Phone Number	
Email Address				Safe Phone Number for Messages
Date of Birth (Must be 18+ to apply)				

2. HOUSEHOLD COMPOSITION Proof of identity is required for all family members.

Full Name(s) Surname First	Birthdate	Gender	Relationship to Applicant

Do you expect the size of your household to change in the next 12 months? NO YES

3. INCOME INFORMATION List Gross Monthly Income (before deductions) for all members of your household from all sources. Proof of income must be attached.

Name	Source (eg. Employment, Income Assistance, Employment Insurance, Pension)	Amount
		\$
		\$
		\$
		\$
		\$
	Total Monthly Income for Household	\$



4. Current/Last Employer (if applicable)

Employer	Address, Phone No.	Employer Name and Contact Information

5. RESIDENCY HISTORY Please list your address(es) for the past 2 years. Previous landlords may be contacted for references.

Address	From - To	Landlord Name and Contact Information

No references? Please explain:

6. DISABILITIES/HEALTH ISSUES List on the lines below any member of your household with a significant disability/health issues which should be considered in your housing needs (Please note: Harmony House is not wheelchair accessible)

Name	Type of Disability/health issue

7. PICS – Are you currently participating in or plan to participate in any PICS Program? NO YES
 If yes, what program? _____

8. REFERRAL – How did you hear about Harmony House? _____

9. VEHICLES – Do you own a registered/insured vehicle? NO YES
 If yes, Drivers License No: _____ Make/Year: _____ License Plate #: _____

10. REFERENCES – Please list at least 2 non-related references

Name	Address, Phone No.	How do you know this person?



The information you give will be kept confidential.

The Freedom of Information and Protection of Privacy Act covers the collection, use and disclosure of personal information. This application is designed to collect specific information from applicants seeking assistance.

1. I/WE DECLARE:

This is my/our application and all the information in it is true and complete to the best of my/our knowledge.

2. I/WE PERMIT:

PICS to verify any of the information I/we have provided in this application in order to access my/our eligibility for second stage housing.

3. I/WE ACKNOWLEDGE AND UNDERSTAND THAT:

It is my/our responsibility to immediately inform PICS of any changes in my rent, income, marital status, family size, or the people sharing my/our accommodation.

If I/we wish to withdraw this Consent, I/we may do so at any time in writing to PICS, however withdrawal of this consent will result in my/we being ineligible.

Signature of Applicant

Date



APPLICATION CHECKLIST

Before submitting your application to PICS please review the following to make sure that all required information is included with the application

- ✓ Applications are effective the month in which they are received by PICS
- ✓ Incomplete applications will not be accepted
- ✓ Applications received during no vacancy will be kept for 30 days. After 30 days, applications will be destroyed

Please do not submit original documents.

- ✓ Proof of status in Canada (proof is required for all family members)
- ✓ Copy of Canadian birth certificate(s) for all family members born in Canada, AND
- ✓ For family members not born in Canada, provide copies of citizenship papers or immigration documents.
- ✓ Acceptable proof includes:
 - Copy of Record of Landing (IMM1000) or Sponsorship Undertaking: Confirmation of Permanent Residence (IMM5292),
 - OR
 - Copy of Permanent Resident Card (both sides).
 - Any other proof of residence in Canada.
- ✓ Children age 5-10 in full-time attendance at a school must provide proof of enrolment.
- ✓ Proof of Income
 - Copies of current bank statement for all bank accounts showing a 30 day period
- ✓ Proof of current gross monthly income, from all sources (the last three consecutive cheque stubs, letter from employer or other income statement).