



SUMMER CAREER PLACEMENT JOB POSTING

Please note this position is subject to Canada Summer Jobs Funding approval.

Job Title: Women's Support Worker
Location: Surrey Head Office
Position: Summer position for a maximum of 16 weeks - April 23, 2019 to September 01, 2019
Wage: \$12.65 to 13.85 per hour; Full-time 35 hours a week
Conditions: Must be able to work full-time from April 23, 2019 to September 01, 2019

Job Summary: Perform various duties related to the operations of Surrey Volunteer Centre

Work Tasks and Responsibilities

- Screen clients over the phone and in person to assess eligibility
- Provide emotional support and practical assistance to women and children
- Provide orientation to new residents
- Provide appropriate referrals, conduct regular house meetings, conduct regular group activities
- Works within the context of Transition House service delivery and adheres to Harmony House Policies and Procedures.
- Participate in meetings/workshops/conferences
- Participate in light house cleaning

Skills and Abilities

- Maintain strict confidentiality
- Communication and interpersonal skills
- Ability to interact in a non-judgmental, non-blaming way.
- Ability to work in a respectful and cooperative manner
- Teamwork skills and ability to work independently when needed

Level of Education and Experience

Enrolled in or interested in enrolling in a social work or social science program. Experience in or interested in gaining experience in community social services / non-profit sector.

ELIGIBILITY

To be eligible, applicants must:

- be between 15 and 30 years of age at the start of the employment
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations

How to Apply: Please submit a resume and cover letter to PICS HR Department at career@pics.bc.ca

Please include the job title in the email subject. We thank all who apply, but only applicants selected for an interview will be contacted. No phone calls please.